

Infant Room Supplies and Information - Room 11 – 2017-2018
Vanpen Smith, Kori Ventura

Items are required throughout the year (**everything labeled with first/last name**)
Please refer to the current policy handbook for additional information.

Daily at home routine information

2 crib sheets, blankets (when sent home for laundering, a replacement needs to be sent in)

Crib toy or mobile (optional) – No bumpers or pillows permitted

Bottles prepared daily – empty bottles will be sent home nightly for a thorough cleaning

Reminder: No medicine or cereal is permitted in the bottles

Diapers, wipes, topical ointments – 1 box of wipes and 1 small pack of refill wipes

Box of tissues

2 changes of seasonal clothing in a labeled Ziploc bag/Appropriate outdoor clothing

Bibs (disposable bibs are optional/cloth bibs go home daily/plastic bibs go home weekly)

Food – jars, cereal, snacks – just enough for the day – **we cannot store extra food**

Each lunch box should have a cold pack. **The classroom refrigerator is not able to accommodate lunches. We are unable to microwave any food for the children and recommend using a thermos for hot foods.** The children will begin working on the process of feeding themselves during the year. Please send in food cut into bite-sized pieces or food that he/she is starting to eat with a spoon or fork at home. **Please be sure to include utensils with the lunch and a bowl if needed.** Also, include 2-3 snacks and appropriate drinks. Food reminders: no popcorn, chips, raisins, peanut butter, nuts, chocolate, candy or red sauce – **Nut/Peanut Butter Free Zone**

Any special toy(s) your child may be attached to (kept in crib when not being used)

****Walking children need to wear sneakers or other closed/hard soled shoes**

Daily Log Procedures: Parents are required to sign in and out in the appropriate section of their child's log, located in a labeled loose-leaf binder in the classroom. It is a self-explanatory form that will allow you and the staff to communicate daily. At the end of the day, you are asked to sign out and take the second carbon-less copy for your home records. There is also a pocket divider for your child in the loose leaf. Please use that to leave longer notes for the teachers.

Adults need to remove their shoes when entering the room beyond the gated area.

****No siblings are permitted in the classroom** when picking up or dropping off an infant – siblings must be dropped off first and picked up last

IMPORTANT: See Rita for information regarding all medications as needed.

The direct telephone number to the classroom is 565-2516. We ask parents to refrain from calling during the children's naptime. **The main office number is: 562-3711 or please feel free to contact Jenn at (cell) 845-661-9519 or Rita at (cell) 845-234-1078 or email info@windsoracademy.org**